

MICROSOFT AUTHENTICATOR SETUP QUICK GUIDE

App QR Codes

iPhone



Getting Started



Keep your account secure		
Your organization requires you to set up the following methods of proving who you are.	Keep your account secure	
Method 1 of 2: App	Your organization requires you to set up the following methods of proving who you are.	
2	Method 1 of 2: App	
Microsoft Authenticator	2	
Set up your account in the app	Microsoft Authenticator	
When finished, come back to this setup experience.	Let's try it out	
Pair your account to the app by clicking this link.	Approve the notification we're sending to your app.	
Back Next	Back Next	

Meth	hod 2 of 2: Phone	
Phone		
your phone or texti	you are by answering a call o ing a code to your phone. er would you like to use?	in
United States (+1)		~
555555555		
	rates may apply. Choosing Ne	
means that you agr Privacy and cookies	ree to the Terms of service and s statement.	d

Android



- 1. Download the Microsoft Authenticator app using the QR codes above, or from your smartphone's app store.
- 2. On your mobile device, open a web browser and navigate to <u>SharePoint.com</u>; tap "Sign in".

If at a pharmacy location, disconnect from the office wifi network when signing in.

- 3. Enter your work username/email address (e.g., firstname.lastname@tarrytownexpocare.com) and password.
- 4. "More information required" will appear after sign-in. Tap next on this page.
- 5. The app should already be downloaded from Step 1. Tap next when asked to "Start by getting the app".
- 6. Tap "Pair your account to the app by clicking this link." This will switch to the Microsoft Authenticator app.

Choose OPEN if you are prompted to launch another app.

- 7. A test prompt will be sent to your phone. Click "approve" when the notification appears.
- 8. For the next step, enter your **personal** mobile number. Ensure "Text me a code" is selected and tap next.
- 9. You will receive a 6-digit code via SMS. Enter this number to complete the setup.