



TARRYTOWN
EXPOCARE PHARMACY

MICROSOFT AUTHENTICATOR

SETUP QUICK GUIDE

App QR Codes

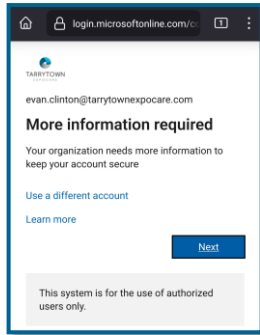
iPhone



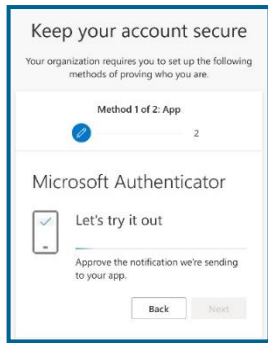
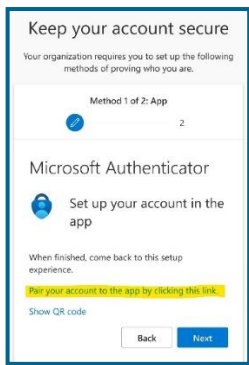
Android



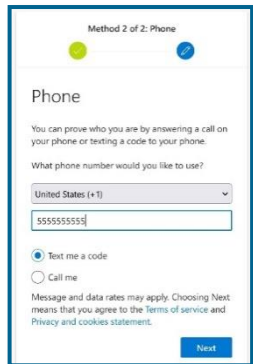
Getting Started



1. Download the Microsoft Authenticator app using the QR codes above, or from your smartphone's app store.
2. On your mobile device, open a web browser and navigate to [SharePoint.com](https://www.sharepoint.com); tap "Sign in".
If at a pharmacy location, disconnect from the office wifi network when signing in.
3. Enter your work username/email address (e.g., firstname.lastname@tarrytownexpocare.com) and password.
4. "More information required" will appear after sign-in. Tap next on this page.



5. The app should already be downloaded from Step 1. Tap next when asked to "Start by getting the app".
6. Tap "Pair your account to the app by clicking this link." This will switch to the Microsoft Authenticator app.
Choose OPEN if you are prompted to launch another app.
7. A test prompt will be sent to your phone. Click "approve" when the notification appears.



8. For the next step, enter your **personal** mobile number. Ensure "Text me a code" is selected and tap next.
9. You will receive a 6-digit code via SMS. Enter this number to complete the setup.